MINUTES

MCCALL FIRE PROTECTION DISTRICT
BOARD OF COMMISSIONERS MEETING
201 Deinhard Lane, McCall, ID
November 3rd, 2026

Call to Order: Madam Chair Noah called the meeting to order at 8:05 a.m.

Roll Call: Madam Chair Noah, Commissioner Erekson, Commissioner Olson

Individuals Present: Acting Chief Smith, Deputy Chief Schaffran, Director Miller, Administrator Keaveny, Local 4564 President Desmond, FF/Paramedic Manning, FF/EMT Tubach, Captain Garber

Public Present: No public present

Action Item: Approval of Board Meeting Agenda Notice Postings Report by the Secretary inclusive of website or social media platform posting when maintained by the district.

Commissioner Erekson moved to approve the agenda as posted for November 3, 2026.

No discussion.

Motion passed unanimously.

Public Input

No Public Input.

Meeting Minutes

Discuss and approve meeting minutes of October 20, 2026

Commissioner Erekson moved to approve minutes for Oct 20th, 2026

Discussion was had.

Motioned carried unanimously.

Reports

1. Acting Fire Chief Report

Acting Chief Smith provided updates on ongoing projects, noting that the items would be addressed during the project discussions.

2. Deputy Chief Report

Deputy Chief Schaffran reported that work continues on automatic and mutual aid agreements. The new ambulance is scheduled for its state inspection today, with installation of the antenna still pending.

3. Fire Prevention Captain Report

Captain Garber deferred his report to the discussion regarding the Water Usage Agreement.

4. Administrative Office Report
5.

The Administrative Office deferred its report to the scheduled project discussions.

6. EMS District Report

Updates were provided regarding the Zoll monitors. The proposed 2027 EMS service contracts have been distributed to all participating fire districts for review.

7. Local 4564 Report

Local 4564 welcomed Firefighter Jim Williams into the union. Captain McMahan resigned from his position as Vice President. The Local also reported on Thanksgiving food baskets at the Floyd Street location.

8. Commissioner Report

No report.

Action Item: New Business

1. Discuss and Consider Approving Valley County Community Impact Grant Award Agreement for $5,000 for Protective Equipment

Director of Planning and Administration (DPA) Miller presented the Valley County Community Impact Grant award in the amount of $5,000 for protective equipment associated with winter operations.

Commissioner Erekson moved to approve the grant award agreement as presented.

No further discussion.

The motion carried unanimously.

2. Discuss and Consider Approving Contract Term for 2027 Ambulance and Transport Services Contract with Valley Countywide EMS District

DPA Miller presented the proposed 2027 Ambulance and Transport Services Contract between McCall Fire Protection District and Valley Countywide EMS District in the amount of $1,221,300. The contract reflects a 3% increase for all participating fire districts, reducing the EMS District's anticipated carryover and funds available for future capital replacement.

Commissioners asked questions regarding the proposed agreement, and discussion followed.

Commissioner Erekson moved to approve the contract as presented. With no further discussion, the motion carried unanimously.

3. Discuss and Consider Paid Volunteer Program Coordinator Proposal Package

Acting Chief Smith presented the proposed Paid Volunteer Program Coordinator position and accompanying proposal package. He discussed the need for improved volunteer coordination, recruitment support, and ongoing communication to ensure current volunteers and prospective recruits receive appropriate guidance and follow-through.

Commissioners discussed the proposal and will continue reviewing the materials. No formal action was taken.

4. Discuss and Consider Water Usage Agreement

Captain Garber presented an overview of the proposed Water Usage Agreement.

Commissioners asked questions and discussed implementation and approval authority.

Attorney Gigray provided legal guidance, including consideration of a resolution authorizing Captain Garber to approve agreements within an established scope of authority.

Commissioners will continue reviewing the proposed agreement and associated authorization requirements. No formal action was taken.

5. Discuss Administrative Position Posting

Acting Chief Smith presented information regarding the Administrative Office position following District Administrator Keaveny's request to transition back to shift-based operational duties.

The Board discussed the proposed position, responsibilities, and recruitment process.

Attorney Gigray provided legal guidance during the discussion.

Commissioner Noah requested that the proposed job description be distributed for review.

No formal action was taken.

Old Business

1. Approve and Sign Final Collective Bargain Agreement between McCall Fire Protection District and Local 4564, International Association of Firefighters

Commissioner Noah expressed concerns regarding the proposed Collective Bargaining Agreement (CBA), specifically the need to clarify references to days as either calendar or business days and to correct grammatical and spelling errors throughout the document.

Acting Chief Smith and Attorney Gigray participated in the discussion regarding the previously agreed-upon material terms and the distinction between substantive changes and administrative corrections. Attorney Gigray recommended using business days for shorter time periods and calendar days where appropriate. Additional clarification was discussed regarding references to consecutive days and FLS provisions.

Local 4564 President Desmond offered to meet individually with a Commissioner to review the agreement and address questions.

The Board discussed approving the agreement based on the agreed-upon material terms while directing that a revised, redlined version be prepared to incorporate grammatical corrections, spelling corrections, and clarification of day references.

Further discussion was had.

A revised redlined document reflecting the discussed corrections and clarifications was requested.

Commissioner Erekson moved to approve the Collective Bargaining Agreement as presented.

No further discussion.

The motion carried unanimously.

2. Facts Findings and Conclusions - Armacost Annexation

The Board reviewed the proposed Findings of Fact and Conclusions regarding the Armacost annexation.

Commissioners discussed the proposed findings and identified one grammatical correction.

Commissioner Erekson moved to approve the Findings of Fact and Conclusions with the identified grammatical correction.

No further discussion.

Motion carried unanimously.

Executive Session under Idaho Code § 74-206 (1) (a)(b)(c)(d)(e)()(1) & (j) § 74-206(1)(a) - "To consider the hiring of a public officer, employee, staff member, or individual agent." § 74-206(1)(b) – "To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent...".

Commissioner Erekson moved to go into Executive Session under Idaho Code 74-206(1)(a) and 74-206(1)(b) at 9:38 a.m.

Roll call: Madam Chair Noah, Commissioner Olson, Commissioner Erekson

No further Discussion

Motion passed unanimously.

Commissioner Erekson moved to exit Executive Session at 9:50 a.m.

Action Item: Consider Taking Action after exiting Executive Session under Idaho Code § 74-206 1(a), §74-206 1(b)

Commissioners adjourned at 9:51 a.m.

Approved:

Madam Chair, Sadie Noah

Attest:

Officer Administrator, Amanda Keavney